

# **Board of Alderman Request for Action**

**MEETING DATE:** 4/19/2022 **DEPARTMENT:** Parks and Recreation

**AGENDA ITEM:** Resolution 1048, Fireworks Display Bid Award 22-15

#### **REQUESTED BOARD ACTION:**

Motion to approve Resolution 1048 awarding bid 22-15 for Fireworks Display.

#### **SUMMARY:**

The City of Smithville annually partners with Clay County to provide a Fourth of July Fireworks Display, with each entity funding half of the total cost. The City of Smithville coordinates procurement of a display provider.

In February of this year, AerialFX, who was awarded the bid in 2021, indicated that they were not confident they would be able to have supplies in time for the Fourth of July weekend. They recommended we contact other display companies to ensure we had a back up plan. AerialFX said they would not have an update on their supplies until the end of April.

Representatives from Clay County Parks and Recreation and city staff meet soon after and ultimately decided to put the Fireworks Display RFP back out to bid to ensure a fireworks display could be secured. Both parties spoke with multiple display companies and many said they were in the same situation as AerialFX. We spoke with Premier Pyrotechnics, who does firework displays for Kearney and Gladstone, and they said they would be able to help us out, but they were only available on Friday, July 1. City staff spoke with Clay Clay County and both parties agreed that the date would work.

Premier Pyrotechnics was the only bid received on April 8, 2022. Staff recommends award of bid in the amount of \$16,000 to Premier Pyrotechnics for the 2022 Fourth of July fireworks display to be held July 1. This amount provides the same display as in past years at an increase of \$4,000.

Staff will work with both Premier Pyrotechnics and AerialFX to try and get Fireworks back on July 4 in 2023.

#### **PREVIOUS ACTION:**

#### **POLICY OBJECTIVE:**

Click or tap here to enter text.

## FINANCIAL CONSIDERATIONS:

The FY22 budget includes \$6,000 for the city's half of the display. Savings in other areas will account for the remining \$2,000. One-half of the cost (\$8,000) will be reimbursed to the City by Clay COunty

TACHMENTS:	
☐ Ordinance	
□ Resolution	☐ Plans
☐ Staff Report ☐ Other:	☐ Minutes

#### **RESOLUTION 1048**

# A RESOLUTION A RESOLUTION AWARDING BID NO. 22-15 TO PREMIER PYROTECHNICS, INC. FOR A FIREWORKS DISPLAY

**WHEREAS**, The City of Smithville annually partners with Clay County to provide a Fourth of July Fireworks Display, with each entity funding half of the total cost.

**WHEREAS**, the fiscal year 2021-2022 budget allocated funds for the purchase of a Fireworks Display; and

**WHEREAS**, staff conducted a bid process as outlined in the City Purchasing Policy after 2021 bid award winner did not renew; and

**WHEREAS**, after a bid process, staff recommends award of bid to Premier Pyrotechnics, Inc. for Fireworks on Friday, July 1, 2022.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF SMITHVILLE, MISSOURI, AS FOLLOWS:

THAT BID NO. 22-15 IS HEREBY AWARDED TO PREMIER PYROTECHNICS, INC., AND THE MAYOR IS HEREBY AUTHORIZED TO EXECUTE A CONTRACT IN AN AMOUNT NOT TO EXCEED \$16,000.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, the 19<sup>th</sup> day of April 2022.

Damien Boley, Mayor	
ATTEST:	
Linda Drummond, City Clerk	

#### RFP #22-15 FIREWORKS DISPLAY PROPOSAL RESPONSE FORM

I, Trent Stephens	_, hereby representing
I, Trent Stephens (Agent Submitting RFP)	
Premier Protechnics,	Inc., have read and reviewed the attached specifications.
(Firm or Company)	
I state the hereby offer meets or exce	eds all requirements. Please note that Exhibit 1 and all other

I state the hereby offer meets or exceeds all requirements. Please note that Exhibit 1 and all other required information must be attached.

Premier Pyrotechnics, Inc. Company Name	Trent Stephens Authorized Person (Print)
Company Name	Authorized Person (Print)
25255 Husy K Address	Signature Signature
Richland, MO 65556 City/State/Zip	Regional Representative
4/7-322-65-95 Telephone	4/5/2022 Date
<u>43 - 183 95 / 6</u> Tax ID No.	trenta premierpyro. con E-Mail Address

State the name, address, and telephone number of not less than three (3) customers for whom the Contractor has performed similar Service within the last two 2 years as well as all license information for running said display.

The above said Company shall provide the materials and services clean up, and insurance requested for the goods and services of RFP #22-15for a cost to the City of Smithville as follows for a 1.3G (Class B) fireworks display for a fifteen (15) Minute Continuous Fireworks show/display to be held on the evening of July 1st, 2022. If for any reason the weather prohibits the display/show being held on July 1st, the alternate rain delay show shall be held on July 2<sup>nd</sup>, 3<sup>rd</sup>, or 4<sup>th</sup> 2022.

While a response to this RFP must provide the information requested for the July 1st, 2022, show, a Vendor shall submit with its' response to this bid an option which may be exercised at the discretion of the City for up to three (3) additional annual July 1st shows.

Set forth the type and number of fireworks proposed to be used as well as all other relevant information concerning the nature and timing of the display so as to allow the City to evaluate the show/display being proposed and the cost of each such Proposal/show/display. Setting forth:

- A list of the number and type of fireworks the vendor will use.
- The per-unit cost of the above said fireworks.
- The characteristics of each such firework.
- The chronological of the proposed show.
- All current License information for said Vendor.

As a follow up to the Parks and Recreation Master Plan discussion, Staff opened it up for discussion of what the next steps may include from this group. Some areas to focus on were:

- 1. First annual goal and/or the first project to be
- 2. Personal fundraising goals
- 3. 5-year annual targets
- 4. Fundraising events
- 5. What resources or information do you need from City Staff?

The group agreed to make the amphitheater at Heritage Park a priority. The goal is to raise \$900,000 in 3 years. Each member agreed that there needs to be some buy in from the group and each member should donate to the fund.

Some ideas for fundraising events were: Golf Tournament T-shots: Night to support the fund Ask for support from Clay County Add Naming rights to the sponsorship packet Dinner/Action

Dani Wilson made a motion to approve the project of the amphitheater and the goal of \$900,000 over three years. Allyson Attigliato seconded. Voice Vote, all ayes.

#### 5. Discuss Next Steps

Jennifer discussed the next steps with the group. The next meeting was set to be on March 31, 2022, where planning on how to meet the goal of \$900,000 over three years is to be accomplished.

#### 6. Adjourn

Dani Wilson motioned to adjourn the meeting at 7:30 PM. Mayor Boley seconded. Voice Vote, All Ayes.



To whom it may concern,

In response to your request of references. I have personally been involved with the City of Gladstone show in 2019, the City of St. Joseph in 2020, the City of Kearney in 2021 and was the lead at the City of Blue Springs show in 2021.

I would be lead for the show and contact person leading up to and the day of the show. All equipment, materials, and product would arrive at sight the morning of the show no earlier than 7:00am and would be remove as quickly as possible following a 30–45-minute safety period after the show.

The current crew is expected to be:

Trent Stephens(myself)-Licensed Fireworks Operator Shaunn Pytlowany-Licensed Fireworks Operator Jaycee Pummill Kala Smalley Shelley Mullins

A final list can be sent prior to the show date.

For future consideration, I have also enclosed our early pay letter which also list the benefit of signing a 3-year contract.

Feel free to contact me with any questions of concerns.

Trent Stephens
Premier Pyrotechnics
Regional Representative
Cell-(816)447-0804

Premier Pyrotechnics, Inc. 417-322-6595, 573-213-2210 Fax 25255 Hwy K Richland, MO 65556



# Our Mission... "A Dedication to Pyrotechnic Perfection"

Dear Valued Customer,

Thank you for your continued business. It is time, once again for us to extend the early pay options to our clients. Your participation in this program allows you to increase your display up to 20 percent while holding your budget at the same dollar amount!

This year we will be offering 4 options for early pay.

#### Option 1

Pay in full by December 1, 2021 and an additional 15% product will be added to your display.

### Option 2

Pay in full by January 15, 2022 and an additional 12.5% product will be added to your display.

#### Option 3

Pay in full by March 1, 2022 and an additional 10% product will be added to your display.

### Option 4

Pay in full by April 1, 2022 and an additional 5% product will be added to your display.

As in the past, signing a 3 year contract will also add 5% additional product to your display.

As part of our continuing effort to be 100 percent compliant with all Federal, State and Local laws, all customers are required to have a signed contract in place before your display can be confirmed. You must also complete the insurance request form before your certificate of insurance can be obtained. Fire Departments and Cities shooting their own displays are required to have additional paperwork before product can be shipped. These forms will be sent with your contract.

If you have received this letter and are not the contact person for this account please call our office at 417-322-6595 and let us know how to contact the correct person.

We ask that payments **NOT** be sent to your sales person, but to our corporate office so that proper credit can be given to your account. **Please mail your payment to:** 

PREMIER PYROTECHNICS 25255 HWY K RICHLAND, MO 65556

If you have questions please call our corporate office at 417-322-6595

Premier Pyrotechnics, Inc. 417-322-6595, 573-213-2210 Fax 25255 Hwy K Richland, MO 65556

#### CERTIFICATE OF INSURANCE ISSUE DATE 2/12/2021 **PRODUCER** THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER, THIS CERTIFICATE DOES NOT AMEND. EXTEND OR LATER THE COVERAGE AFFORDED BY THE POLICIES BELOW. PROFESSIONAL PROGRAM INSURANCE BROKERAGE DIVISION OF SPG INSURANCE SOLUTIONS, LLC **INSURER(S) AFFORDING COVERAGE** 1304 SOUTHPOINT BLVD., #101 **PETALUMA** CA, 94954 INSURER A: LLOYD'S OF LONDON INSURED **INSURER B:** Premier Pyrotechnics, Inc. INSURER C: 25255 Highway K

#### COVERAGES

Richland, MO 65556

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE NAMED INSURED ABOVE FOR THE PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

INSURER D:

ENERAL LIABILITY CLAIMS MADE  EN'L AGGREGATE LIMIT PPLIES PER POLICY  UTOMOBILE LIABILITY	PY/21-0013	02/01/2021	02/01/2022	EACH ACCIDENT MEDICAL EXP (Any one person) FIRE LEGAL LIABILITY GENERAL AGGREGATE	\$ 10,000,0 \$ \$ 50,0 \$ 10,000,0
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				E.L DISEASE-POLICY LIMIT	\$
X F	HIRED AUTOS NON-OWNED AUTOS CESS LIABILITY FOLLOWING FORM ORKERS COMPENSATION AND	This is evidence of insurance under the Missouri Surplus by the Missouri Guaranty A licensed by the state of Missouri Guaranty A licensed by the Missouri Guaranty A licensed by the State of Missouri Gu	This is evidence of insurance procured and de under the Missouri Surplus Lines Laws. It is by the Missouri Guaranty Association. The including FORM licensed by the state of Missouri and is not su supervision.  ORKERS COMPENSATION AND EMPLOYERS' LIABILITY	This is evidence of insurance procured and developed under the Missouri Surplus Lines Laws. It is NOT covered by the Missouri Guaranty Association. The insurer is not licensed by the state of Missouri and is not subject to its supervision.  PRICE AUTOS  This is evidence of insurance procured and developed under the Missouri Surplus Lines Laws. It is NOT covered by the Missouri Guaranty Association. The insurer is not licensed by the state of Missouri and is not subject to its supervision.	This is evidence of insurance procured and developed under the Missouri Surplus Lines Laws. It is NOT covered by the Missouri Guaranty Association. The insurer is not licensed by the state of Missouri and is not subject to its supervision.  PRICE AUTOS  Under the Missouri Surplus Lines Laws. It is NOT covered by the Missouri Guaranty Association. The insurer is not licensed by the state of Missouri and is not subject to its  SURKERS COMPENSATION AND EMPLOYERS' LIABILITY  PROPERTY DAMAGE (Per accident)  EACH ACCIDENT  AGGREGATE  WC STATU- TORY LIMITS ER  E.L.EACH ACCIDENT  E.L. DISEASE-EA EMPLOYEE  E.L. DISEASE-EA EMPLOYEE  E.L. DISEASE-POLICY LIMIT

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

Proof of insurance for General Liability.

TO WHOM IT MAY CONCERN

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OF REPARESENTATIVES.

AUTHORIZED REPRESENTATIVE



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 6/30/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to

-	ertificate holder in lieu of such endors		,	CONTA NAME:	СТ				
P	ROFESSIONAL PROGRAM INSUR				Ext): 415-475	5-4300	FAX (A/C, No)	415-4	75-4304
	304 SOUTHPOINT BLVD., #101	LUTION	S, LLG	ADDRE		LIBERIO AFFOR	DING COVERAGE		NAIC B
	ETALUMA CA, 94954						RDING COVERAGE		NAIC#
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	CLAIMS-MADE OCCUR						MED EXP (Any one person)	\$	
							PERSONAL & ADV INJURY	\$	
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_	DED RETENTION \$ WORKERS COMPENSATION						X WC STATU- OTH TORY LIMITS ER		
	AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE						E.L. EACH ACCIDENT	\$	1,000,000
A	OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N/A	6JUB-5B41085-3-2	1	05/29/2021	05/29/2022	E.L. DISEASE - EA EMPLOYE	1	1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT		1,000,000
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	TO WHOM IT MAY CONCER! PROOF ONLY	N		THE	EXPIRATION	N DATE THE	ESCRIBED POLICIES BE ( EREOF, NOTICE WILL CY PROVISIONS.		

AUTHORIZED REPRESENTATIVE

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#### **EXHIBIT 1**

	OF MISSOURI )
ss COUN	NTY OF
AFFIDA	νπ
	uired by Section 285.530, Revised Statutes of Missouri) As used in this Affidavit, the g terms shall have the following meanings:
EMPLOY Any pers Missouri	son performing work or service of any kind or character for hire within the State of
Any of to Departm by the U	L WORK AUTHORIZATION PROGRAM: he electronic verification of work authorization programs operated by the United States nent of Homeland Security or an equivalent federal work authorization program operated United States Department of Homeland Security to verify information of newly hired ees, under the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603.
(a) \ aware o (b) \	NGLY: n acts knowingly or with knowledge, With respect to the person's conduct or to attendant circumstances when the person is if the nature of the person's conduct or that those circumstances exist; or With respect to a result of the person's conduct when the person is aware that the person's is practically certain to cause that result.
An alien	HORIZED ALIEN: who does not have the legal right or authorization under federal law to work in the United as defined in 8 U.S.C. 1324a(h)(3).
	ME, the undersigned authority, personally appeared, sing duly sworn, states on his oath or affirmation as follows:
	My name is Trenton Stephens and I am currently President of
	Premier Pyratechnics (hereinafter "Contractor"), whose business
	address is 25255 Hwy K Richland, MO 65556, and I am
	authorized to make this Affidavit.
2.	I am of sound mind and capable of making this Affidavit, and am personally acquainted with the facts stated herein.
3.	Contractor is enrolled in and participates in a federal work authorization program with

 Contractor does not knowingly employ any person who is an unauthorized alien in connection with the contracted services set forth above.

between Contractor and the City of Smithville, Missouri.

respect to the employees working in connection with the following services contracted

5. Attached hereto is documentation affirming Contractor's enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Further, Affiant saith not.

| Commission Explicits | Commission Explicit | Commission Explicit | Commission Explicits | Commission Explicit | Commission Explic

My Commission Expires Line 27, 2022

Commissioned in Jacks County

Commission # 14395762

#### PLEASE NOTE:

Acceptable enrollment and participation documentation consists of the following two (2) pages of the E-Verify Memorandum of Understanding:

- 1. A valid, completed copy of the first page identifying the Contractor; and
- A valid copy of the signature page completed and signed by the Contractor, and the Department of Homeland Security - Verification Division

Continued

#### Sales Order

## Premier Pyrotechnics, Inc.

25255 Highway K Richland, MO 65556 (417) 453-6765

Order Number: 0017422 Order Date: 3/31/2022

Salesperson: TS

Customer Number: 31-0009043

Confirm To:

Ship VIA

CUST

Sold To:

City of Smithville 107 W Main St SMITHVILLE, MO 64089 Display / Ship To Location:

City of Smithville 107 W Main St

SMITHVILLE, MO 64089

**Show Type** 

**Show Date** 

Terms

Customer P.O.

Ship VIA

**ETurnkey** 

07/01/2022

Due on Receipt

CUST

Item Description		Ordered	Shot Count	Ext Amount
Aerial Shells				
2.5 INCH				
2.5"Shell Mod A 96 Shells 24/4		1	96	439.00
2.5"Shell Mod B 96 Shells 24/4		1	96	439.00
2.5" FC - Titanium Salute	3	4	48	348.00
	Total 2.5 INCH	6	240	
3 INCH				
3" Shell Mod A 72 Shells 24/3		1	72	588.50
3" Shell Mod B 72 Shells 24/3		1	72	588.50
Smile Face		6	6	51.00
Baseball Pattern		6	6	51.00
Blue & Red Bees		4	4	34.00
1/2 Blue 1/2 Green Peony		3	3	25.50
Nishiki Kamuro Niagara Falls		3	3	39.00
Titanium Salute American		4	4	88.00
3"FC-Strb Pist Fire Deity TD 2		2	20	215.00
3" FC Pack 1R 1W 1B TD 2.5 Sec		1	30	276.00
	Total 3 INCH	31	220	
4 INCH				
4" Shell Mod A 36 Shells 18/2		1	36	621.50
4" Shell Mod B 36 Shells 18/2		1	36	621.50
4" Shell Mod C 18/2 wTails		1	36	621.5
Blue Falling Leaves		2		36.0
Red Falling Leaves		2	2	36.0
4"FC-Strb Pist Fire Deity TD 2		1	8	181.0
4" FC Pack 1R 1W 1B TD 3 Sec		1	24	481.0
	Total 4 INCH	9	144	
5 INCH			ے نے	40
5" Shell Mod A 18 Shells 18/1		1	18	497.0

#### Sales Order

# Premier Pyrotechnics, Inc.

25255 Highway K Richland, MO 65556 (417) 453-6765

Order Number: 0017422 Order Date: 3/31/2022

Salesperson: TS

Customer Number: 31-0009043

Confirm To:

Ship VIA

CUST

Sold To: City of Smithville

107 W Main St SMITHVILLE, MO 64089 Display / Ship To Location:

City of Smithville 107 W Main St SMITHVILLE, MO 64089

**Show Type ETurnkey**  **Show Date** 07/01/2022 Terms

Due on Receipt

Customer P.O.

Ship VIA

CUST

Item Description	***	Ordered	Shot Count	Ext Amount
5" Shell Mod B 18 Shells 18/1		1	18	497.00
5"Shell Mod C 18 Shells w/Tail		1	18	497.00
5" Shell Mod D 18 Shells 18/1		1	18	497.00
5"FC Strb Pist Fire Deity 2SEC		1	6	204.50
5" FC Pack 1R 1W 1B TD 3.5 Sec		1	18	549.00
	Total 5 INCH	6	96	
6 INCH				
6" Shell Module A 9 Shells 9/1		1	9	484.00
6" Shell Module B 9 Shells 9/1		1	9	484.00
6" Shell Mod C 9 Shells w/Tail		2	18	968.00
6" Shell Module D 9 Shells 9/1			9	484.00
	Total 6 INCH	5	45	
	Aerial Shells	57	745	
Cakes				
36 SHOT				10100
36 S 2.5" Strb Pistil FD w/SSM		2	72	424.00
36 Shot 2.5" R,W,B Gold Palm		2	72	424.00
	Total 36 SHOT	4	144	
	Cakes	4	144	
Equipment and Other Lead Wire 500 Feet		1		40.00
Free Fusee		3		0.00
2 Meter Elec Match QUICK P		250		275.00
5 Meter Elec Match QUICK P		100		155.00
3 Meter Elec Match QUICK P		100		125.00
3 Meter Elec Match W QUICK P		25		65.00
Custom and Other Display Items				
Shooter Fee				1,600.00
Insurance Fee				1,422.60

**Show Type ETurnkey** 

**Show Date** 07/01/2022 Terms Due on Receipt

Customer P.O.

Ship VIA CUST

**Order Number** 0017422

23.16-

Item Description Ordered **Shot Count Ext Amount** Shipping and Handling 550.00 Net Order: 16,023.16 Administrative Adjustment:

> Sales Tax: 0.00

**Order Total:** 16,000.00

Grand total of 889 shots in display.

